

TEACHING EXPERIENCE

8/20 – Current Kifer Tutoring

Online Math Tutoring

Owner and head tutor at Kifer Tutoring. Tutoring all math courses from 5th grade Math through College Calculus and Standardized Test preparation.

8/06 – 8/20

High School Mathematics Teacher

**Gibraltar Area Schools
Fish Creek, Wisconsin**

Taught AP Statistics, College Algebra, Algebra 2 Trigonometry, Geometry, Algebra 1, Middle School Math and ACT Prep.

Additional duties include ACT Proctor, Math Team Coach, National Honor Society Sponsor and Building Leadership Team.

9/97 – 6/04

Math Tutor

**Kifer Tutoring
Arlington, Virginia**

Owned math tutoring business for 7 years. This allowed me to be home with my daughters when they were young. Averaged 18 students per week. Tutored courses ranging from 5th Grade mathematics through College Algebra and Calculus. Clients ranged from students who needed extra support to students looking for enrichment in math. Hired part-time employee to teach additional students.

8/84 - 6/90

High School Mathematics Teacher

**Gaithersburg High School
Gaithersburg, Maryland**

Taught Advanced Algebra, Trigonometry, Algebra II, Geometry, Algebra 1, Remedial level math courses and SAT Prep.

Additional duties included coaching varsity soccer team, sponsoring Ski Club and Community Service Club.

RECOGNITION

- Awarded Montgomery County Retired Teachers' Scholarship
- Twice recognized by Montgomery County Public Schools as "A Teacher Who Made a Difference"

EDUCATION

- 9/80 - 5/84 Bachelor of Science in Mathematics James Madison University
Harrisonburg, Virginia**
- 9/85 – 7/05 48 hours of graduate course work in Education completed at
Johns Hopkins University, George Mason University,
UW Stout, UW Green Bay, Carleton College & Montgomery County
Public Schools Graduate In-Service Program.**

CERTIFICATIONS

- Virginia Secondary Math Teacher license
- Maryland Advanced Professional Teaching Certificate
Mathematics Grades 5 – 12
- Wisconsin Mathematics Teaching Certificate - Lifetime

OTHER EMPLOYMENT

- 9/05-8/06 Special Projects Coordinator Friends of Gibraltar
Fish Creek, Wisconsin**
- Managed three "Artists in Residency" Programs for the Friends of Gibraltar and Gibraltar Area Schools. Wrote articles for, produced, and bulk-mailed the *Gibraltar School News*. Coordinated the Community Readers program. Co-Chaired the Hairpin 5K Run, assisted with the Holiday Art Fair, FOG Fruit Sale, National Library Week Programs and St. Norbert's Distinguished Scholar Lecture Series. Initiated School Supply Fundraiser. Assisted Board of Directors with various other projects.
- 12/91 – 9/97 Executive Director National Association of Power Engineers
Education Foundation
Falls Church, Virginia**
- Managed a night school for Power Engineers to include classes in air conditioning, electricity, steam engineering, computers, and management. Set curriculum and master schedules. Developed and administered a national teaching and testing program for the Environmental Protection Agency in CFC Certification. Developed and managed a summer seminar series. Hired and fired instructors. Increased enrollment from 600 students per year to 1200 students per year during my tenure as Director.
- 1/91-12/91 Membership Assistant National Science Teachers Association
Arlington, Virginia**
- Assisted NSTA Members with membership problems, convention registrations, publication orders, and scholarship information.